

# Town of Los Altos Hills

## City Council Special Meeting Minutes

Wednesday, June 11, 2008  
Council Chambers, 26379 Fremont Road

### CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Jones called the City Council Special Meeting to order at 6:30 p.m. in the Council Chambers at Town Hall.

Present: Mayor Craig A.T. Jones, Vice Mayor Jean Mordo, Councilmember Breene Kerr (joined meeting at 7:55 p.m. and participated in consideration of all agenda items with the exception of the Closed Session and Agenda Items #2-15, #18, #22) Councilmember Mike O'Malley, Councilmember Dean Warshawsky (participated in consideration of all agenda items with the exception of Agenda Items #18, #21, #23)

Absent: None

Staff: City Manager Carl Cahill, City Engineer/Public Works Director Richard Chiu, Finance Director Nick Pegueros, Planning Director Debbie Pedro, Parks and Recreation Supervisor Eric Christensen, Public Safety Officer Steve Garcia, City Attorney Steve Mattas, City Clerk Karen Jost

Council adjourned to Closed Session at 6:32 p.m.

### CLOSED SESSION

#### CLOSED SESSION: EMPLOYEE PERFORMANCE EVALUATION: CITY MANAGER

(Pursuant to Government Code Section 54957)

#### CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S)

(Pursuant to Government Code Section 54957.6)

Agency Designated Representative: Mayor/City Attorney

Unrepresented Employee: City Manager

#### CLOSED SESSION: EMPLOYEE EVALUATION

(Pursuant to Government Code Section 54957)

Title: City Attorney

#### CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

(Pursuant to Government Code Section 54957.6)

Agency Designated Representative: City Manager

Unrepresented Employee: City Attorney

## PUBLIC SESSION

Council reconvened to Open Session at 7:05 p.m.

Mayor Jones reported out of Closed Session: With regards to the closed session items pertaining to the City Manager, the City Attorney was directed to prepare a resolution to be considered by the City Council as Agenda Item #21; there were no other reportable actions from the closed session.

**MOTION SECONDED AND CARRIED:** Moved by Mordo, seconded by O'Malley and passed unanimously to limit comments from the floor to two minutes.

With the consensus of the City Council, the Mayor reorganized the agenda: Agenda Item #1 was continued until 8:00 p.m. to permit the full Council to consider the appointments; and, Agenda Item #22 was considered prior to the appointments to the Parks and Recreation Committee.

### APPOINTMENTS AND PRESENTATIONS

#### 1. Appointment(s) to the Planning Commission (3 vacancies)

Council had before them applications from the following resident candidates: Jim Abraham, Eric Clow, Ray Collins, Andy Colman, Ty Conner, Joseph Kleitman, Nita Logan, Darren Milliken, John Mock, Clyde Noel, and Richard Partridge.

Each candidate was afforded an opportunity to address Council and to respond to questions from the Council.

Following two rounds of ballot voting, Jim Abraham, Eric Clow and Ray Collins were selected to serve on the Planning Commission.

**MOTION SECONDED AND CARRIED:** Moved by O'Malley, seconded by Mordo and passed unanimously to appoint Jim Abraham, Eric Clow and Ray Collins to the Planning Commission for a term of four years.

Council thanked the applicants for their interest and participation in the appointment process and acknowledged that the pool of applicants was very impressive.

#### 2. Appointment(s) to Standing Committees A. Parks and Recreation Committee

Council had before them applications from the following residents: Karen Bergh, Benjamin Gikis, Kathy Evans, Rebecca Hickman, Susan Lam, Valerie Metcalfe, Patty Radlo, Amy Weissman and Julia Zarcone.

Following interviews of those candidates present and three rounds of ballot voting, the Council selected applicants Karen Bergh, Kathy Evans, Rebecca Hickman, Valerie Metcalfe, Patty Radlo and Julia Zarcone. At the conclusion of the voting process, there

was a 2-2 tie for the final appointment and Council continued the item to permit Councilmember Kerr to participate in the vote.

MOTION SECONDED AND CARRIED: Moved by Mordo, seconded by O'Malley and passed unanimously to appoint Karen Bergh, Kathy Evans, Rebecca Hickman, Valerie Metcalfe, Patty Radlo and Julia Zarcone to the Standing Parks and Recreation Committee for a term of four years.

Councilmember Kerr offered that he would need more time to review the applications. The appointment was continued to the next regularly scheduled Council meeting.

3. Appointment to the VTA Bicycle and Pedestrian Advisory Committee

MOTION SECONDED AND CARRIED: Moved by Warshawsky, seconded by Mordo and passed unanimously to appoint Standing Pathways Committee Member Nancy Ginzton to the Valley Transportation Authority's Bicycle & Advisory Committee.

CONSENT CALENDAR

Items Removed: Agenda Item #10 (Vice Mayor Mordo); Agenda Item #13 (Councilmember O'Malley)

Mayor Jones recused himself from consideration of Agenda Item #6 due to the potential conflict of interest given that his residence was within 500 feet of the subject property.

MOTIONED SECONDED AND CARRIED: Moved by Warshawsky, seconded by Mordo and passed unanimously to approve the remainder of the consent calendar; specifically:

4. Approval of Meeting Minutes: Regular City Council Meeting – May 8, 2008  
Regular City Council Meeting – May 22, 2008
5. Review of Disbursements: May 1, 2008 – May 31, 2008 \$549,399.13
6. Acceptance of Grant of Pathway Easement; Lands of Patou  
26353 Esperanza Drive-Resolution No. 35-08
7. Acceptance of Dedication of Right-Of-Way; Lands of Kianian/Ezzati  
14320 Miranda Road-Resolution No. 31-08
8. Acceptance of Right-Of-Way; Lands of Crawford, 25630 Elena Road  
Resolution No. 32-08
9. Award of Contract: 2007-2008 Pavement Rehabilitation Project  
Resolution No. 33-08
11. Proclamation in Support of the Los Alto/Los Altos Hills Relay for Life
12. Approval of Continued Participation in a Joint Exercise of Powers Agreement and  
Cooperation Agreement for the County of Santa Clara Community Development

Block Grant and Homes Programs for Federal Fiscal Years 2008-2009, 2009-2010 and 2010-2011-Resolution No. 34-08

14. Certificate of Commendation-Sunny Margerum, Los Altos Hills Student Athlete

Mayor Jones presented the Certificate to Sunny Margerum and congratulated her on her successful track season. Council joined in the acknowledgement and applauded Margerum's accomplishments.

Items Removed:

10. Approval of the Amended Lease Agreement Between the Town of Los Altos Hills and Purissima Hills Water District

Vice Mayor Mordo requested additional information on the item. Public Safety Officer Steve Garcia explained that the item before Council was the Amended Lease Agreement between the Town and the Purissima Hills Water District updating the new tower location for the Town's communication antennas and equipment. Garcia noted that the Standing Emergency Communications Committee had voted unanimously to recommend approval of the agreement at their last meeting.

Jim Abraham, Emergency Communications Committee member, addressed Council. He offered that there were several outstanding issues to the agreement that needed to be addressed, most notably the notice requirement prior to the Town gaining access to the tower.

Following a brief discussion, Council continued the item to the next Council meeting's agenda. Vice Mayor Mordo, liaison to the Emergency Communications Committee, commented that he would discuss the issue with the Committee prior to the next Council meeting.

13. Award of Contract – Pine Lane Sanitary Sewer Diversion Project at Foothill Expressway

Councilmember O'Malley requested clarification on the item. He had received an email from a resident stating that Preston Pipeline wished to rebid the project.

City Manager Cahill explained that Preston Pipeline had withdrawn their initial bid. The Town was not allowed to accept a resubmitted bid that was calculated following examination of the bids.

MOTION SECONDED AND CARRIED: Moved by O'Malley, seconded by Warshawsky and passed unanimously to approve Resolution No. 36-08 "Awarding a Contract for the Construction of Pine Lane Sanitary Sewer Diversion project at Foothill Expressway.

PRESENTATIONS FROM THE FLOOR

Kathy Evans, resident, addressed Council. She requested Council consideration of agendizing at a future meeting, discussion of the annual Westwind Barn Hoedown currently scheduled for September, 2008.

## PUBLIC HEARINGS

### 15. Review and Approval of Revised Schedule of Fees, Deposits, Charges for Services and Other Assessments

Finance Director Nick Pegueros introduced the item to Council. The proposed fee schedule incorporated two substantive changes. First, an adjustment to fees for fiscal year 2009 for increased employee costs. The budget to be considered as Agenda Item #16 anticipated a 2.8% increase based on the CPI. With fees for services based on the employee costs, all fees had been increased by 2.8% and rounded to the nearest increment of 5 to maintain round numbers. Second, a realignment of the roadway impact fee. Pegueros noted that an analysis of traffic studies, permit activity and expenditure history had been performed by Matrix consulting. Based on their findings, they recommended the following realignment to the roadway impact fee: (1) For building permits, the roadway impact fee would increase from 0.68% to 0.93% for the building permits with a project valuation over \$10,000; and, (2) for garbage customers, the roadway impact fee would decrease from \$3.35 per month to \$1.77 per month. The savings would be passed through to customers.

Pegueros noted that the proposed fees increases were projected to increase revenues by \$30,000. The additional revenue had been included in the proposed Operating and Capital Improvement Program Budget for fiscal year 2008-2009.

Council discussion ensued. It was noted that a fee study had been completed in May 2007 and that most agencies given the complexity of the studies conduct them every three to five years with annual increases tied to changes in salaries and benefits. Fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged.

#### OPENED PUBLIC HEARING

No Comments

#### CLOSED PUBLIC HEARING

**MOTION SECONDED AND CARRIED:** Moved by Mordo, seconded by O'Malley and passed unanimously to approve Resolution No. 37-08 "Adopting a Revised Fee Schedule to be Effective on August 15, 2008"

Councilmember Kerr joined the Council on the dais at 7:55 p.m.

### 16. Consideration of Proposed FY08-09 Operating and Capital Improvement Budget

Mayor Jones introduced the item. The City Council had reviewed the proposed budget in several public sessions. Before Council was the final iteration of the budget for the fiscal year 2008-2009.

Finance Director Nick Pegueros clarified that the proposed budget had been presented to the Standing Finance and Investment Committee and also discussed at a joint study session of the Committee and the City Council on May 22, 2008. Additionally, staff had met with the Council to review the Capital Improvement Programs.

Pegueros proceeded with a PowerPoint presentation. He reviewed the FY 2009 Key Budgetary Recommendations. The Town's third party property tax consultant had projected a 3.9% property tax increase. Pegueros noted that factored into the budget was a \$100,000 state "take away" given that the impact of the state's actions were unknown at this time. Expenditures included a 2.8% CPI increase in compensation benefits for employees. No changes in staffing were planned. The retiree medical had been segregated and allocated as a percentage of payroll.

Pegueros reviewed the accounting changes to the general administration allocation and funds.. Administration allocation changes included: a reduction to the sewer allocation based on the preliminary results provided by the consultant with any additional changes being returned to Council for consideration; and, the implementation of a new payroll system that would allow a refinement of pass through charges. Fund changes included: the creation of a new development deposit fund; segregation of sewer operations from the sewer expansion fund; and, given the change in the garbage franchise, the closure of the solid waste fund effective October 1.

Pegueros identified the projected changes in the funds balances. The General Fund reserves at June 30, 2008 would be \$4.37 million and the projection for June 30, 2009 \$4.17 million, a decrease of \$197,270. Pegueros commented that while the fund was going down, investments have been made in tangible assets for the community (capital improvement programs). Town Hall and the Little League fields were offered as examples.

Pegueros noted that the proposed increase of \$376,000 for Fiscal Year 2009 included \$200,000 of budgetary savings from 2008 for projects and staffing that were unfilled that would now be reflected in the 2009 budget. The true increase was significantly less.

#### Council Discussion:

Mayor Jones offered that the Council had reviewed the budget at several stages and had been kept abreast during its development. The major Capital Improvement Programs included in the budget had been previously approved by the Council and the budget did not include any new projects. Jones suggested that the proposed budget had a good balance of preserving capital while moving forward on high profile projects.

Councilmember O'Malley thanked Pegueros for the comprehensive presentation. He complemented Vice Mayor Mordo and the Finance and Investment Committee for their efforts on the proposed budget.

#### OPENED PUBLIC HEARING

Jim Abraham, resident, complemented staff on the budget presentation. He requested clarification on the retiree benefit allocation. Vice Mayor Mordo explained that the allocation funded future obligations for all staff.

Allan Epstein, resident, requested clarification on the “Sewer Operations & Expansion” numbers found on pages 28 and 29 in the budget. He suggested that the information provided regarding annual sewer charges be updated to reflect recent changes in fees. Epstein requested additional information on the proposed capital budget and what the numbers were based on. He questioned if the sewer fund balance was in “cash” and available to spend.

Finance Director Nick Pegueros responded that the sewer fund balance of \$3.5 million was a component of the Town’s total investment portfolio (cash and cash equivalents). The capital funding for sewer included the Pine Lane project and projects to be identified by Public Works. These included the installation of flow meters required by the agreement with Los Altos. An additional project that the Town was contractually obligated to perform was the installation of the Eastbrook sewer line. Pegueros concurred that there was a problem with the pivot table but it did not affect the total. The Fiscal Year 2009 total was correct.

#### CLOSED PUBLIC HEARING

MOTION SECONDED AND CARRIED: Moved by Mordo, seconded by O’Malley and passed unanimously to adopt Resolution No. 38-08 “Adopting the Operating and Capital Improvement Program Budgets and Approving the Staff Compensation Plan for Fiscal Year 2008-2009.”

COUNCIL RECESSED AT 8:10 P.M.

COUNCIL RECONVENED TO OPEN SESSION AT 8:20 P.M.

#### PLANNING COMMISSION REPORT

Planning Director Debbie Pedro reported that the Planning Commission at their June 5, 2008 and had considered and approved two site development applications: an application for a replacement swimming pool in the setback (14328 Stanford Court); and, an application for a new residence, basement, cabana and swimming pool (26491 Ascension Drive). She clarified that the swimming pool project was a “rebuild” in essentially the same location of a previously approved pool and variance. The application was unanimously approved by the Planning Commission.

Pedro shared a copy of the updated the “Customer Service Form” with Council. The form is currently available for comments at the permit counter. This year in addition to the counter, the forms will be mailed out to all residents who have completed construction projects to proactively solicit feedback from the public to improve service.

#### UNFINISHED BUSINESS

##### TOWN GOALS (17A-17E)

##### 17A. Significantly Enhance Resident Access to Recreational Facilities

- Repair and Restore Westwind Barn to sustain long term viability

Westwind Community Barn was addressed as Agenda Items #18, #19, and #20.

- Enhance the Town Little League Fields

City Engineer Richard Chiu advised Council that bid openings for the project were scheduled for July 2, 2008. He expected the construction to begin in August and be completed in October.

#### 17A (1) Consideration of 2002 Park Bond Project Application

Council had before them a request from staff to authorize an application for up to \$220,000 in grant funding from the Per Capita Program under the Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act of 2002. The grant expired in March, 2011. Staff had identified the Purissima Fields renovation project as an effective use of the grant monies.

MOTION SECONDED AND CARRIED: Moved by O'Malley, seconded by Mordo and passed unanimously to adopt Resolution No. 39-08 "Authorizing the Applicant (Town) to Apply for Grant Funds for the Per Capita Grant Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002."

- Access adjacent recreational assets

No report.

#### 17B. Return Public Elementary School Education to Los Altos Hills

Duncan MacMillan, resident, suggested that it would be appropriate for the Standing Education Committee to report out on their findings relative to education issues in Los Altos Hills. He noted that this was the charter of the committee.

Mayor Jones proposed that the Council consider revisiting the committee's charge at a future meeting and alternatives to the committee. Council concurred.

#### 17C. Develop a Plan for Expanded Sewer Access to More Residents

Councilmember O'Malley reported that the Ad Hoc Committee had met with the City Manager and City Engineer. They are moving forward in assessing the costs of the two proposed sewer projects. He expected to return to Council in August or September with construction information and estimated costs.

#### 17D. Maintain and Build Off and On Road Pathways Already Approved on the Pathways Master Plan

City Engineer Richard Chiu provided Council with an update on the pathways projects: The bid opening for the "Old Altos On-Road Pathway" was scheduled for July 9<sup>th</sup> with construction beginning in August: design of the "Taaffe Off-Road Pathway" was

underway with a tentative schedule to have the project bid in August, construction in September and completed in October; and, the 100% completed design plans for the “El Monte Segment 3 Project” were currently out for review with outside agencies and the bid opening was tentatively scheduled for August with construction planned for September.

#### 17E. Complete the Undergrounding Pilot Project

City Engineer Richard Chiu reported that the Town’s contract with Lewis Tebbitt for the Undergrounding Pilot Project was complete. Chiu was working with the different utilities to confirm dates for the installation of their lines (transfer from overhead to underground). The utility poles would be removed at the conclusion of the project.

#### 18. Discussion of Formation and Charter of Ad Hoc Committee to Draft Transition Plan for Westwind Community Barn and Authorization for City Manager to Hire Management Consultant to Prepare Operations Assessment (Unfinished Business)

Councilmembers Kerr and Warshawsky recused themselves from discussion of the item due to potential conflicts of interest and stepped down from the dais.

City Manager Cahill provided a brief overview of the current status of issues relative to Westwind Barn. He reported that the Friends of Westwind were requesting consideration of an Amendment to Article 4C in addition to an Amendment to Article 4B. Cahill noted that 4C related to the current Friends of Westwind directors’ terms on the Board. This would be considered as Agenda Item #19.

The City Attorney explained the process for Council considering the additional request. Council could, by an unanimous vote of the seated Council add the item to this agenda because it met the criteria as an emergency item (no scheduled Council meeting before the June 30, 2008 term date); schedule consideration of the item at their next regularly scheduled meeting in July; or, take no action. Mattas referenced the procedure outlined in the Operating Agreement for Friends of Westwind to default on the terms and the timeframe of thirty days afforded them to cure the violation. Additionally, the agreement calls for the Town to control the “cure period” which sets a minimum of thirty days but could be extended.

Councilmember O’Malley reported out that he had been in contact with Friends of Westwind Board President Linda Swan and attended the Friends of Westwind Board meeting. At the request of Linda Swan, he had addressed the Board and reviewed the possible charter of the Westwind Barn Ad Hoc Committee if it were to be approved by the Council. He had advised them that the Committee would investigate the different options for management of the Barn for the Town and the transition process for the operation of the facility changing from the charge of the Friends to the Town. He expected the transition to occur in August or September. At the meeting, President Swan had informed him that the Friends would be maintaining the same Board membership given the transition. O’Malley had recommended that the Board notify the Town of their intentions. O’Malley suggested that the transition to change control of the operations be scheduled on the first of a month to best facilitate many of the factors that need to be addressed. He believed that July 1<sup>st</sup> might not provide the appropriate time to discharge issues like insurance, stall rental rates, rental agreements, and other management questions and could be a burden to the Town.

Vice Mayor Mordo noted there was a general concurrence that the Town would be assuming the governance of the Barn with timing of the transition the outstanding issue. Following his discussions with the City Manager, Mordo believed that with Council's approval, the change over could be scheduled for July 1<sup>st</sup>. He had reviewed the budget and associated costs and suggested that it might be easier to move forward now. Mordo suggested that the Ad Hoc Committee should be created to assist with the transition.

Mayor Jones thanked the Friends for being flexible relative to the "hand-over" of operations of the Barn to accommodate the needs of the Town. He supported creation of the Ad Hoc Committee and the City Manager's request to hire a consultant to assist with an operations assessment.

Jones suggested that the Ad Hoc Committee be chartered with reviewing and making recommendations regarding the structure of governance and management of Westwind Barn. Additionally, the Committee could investigate options for settling any disputes at the Barn, adding that he did not believe that the Council was an appropriate venue to mediate issues at the Barn. He supported moving forward on the transition as soon as was logistically feasible.

City Manager Cahill offered that a July 1<sup>st</sup> date for the transition would be very tight but the timeline could be met. Cahill believed it was important to initially stabilize staff. His expectation was that the Town would incur some higher labor costs but these could potential be offset by savings from the manure hauling which was included in the new garbage franchise agreement and insurance costs.

Finance Director Nick Pegueros did not believe that the current agreement between the Town and ABAG excluded coverage of a Barn facility. The associated costs would most likely increase the Town's insurance costs but at this time, the amount was an unknown.

Following a brief discussion, there was a consensus that the transition should occur on the first of the month. City Attorney Mattas suggested that there be some flexibility with the date to afford staff the opportunity to determine the insurance coverage by ABAG.

Councilmember O'Malley provided an overview of the proposed charge of the Ad Hoc Committee. He suggested that they would look at the different programs for managing the Barn: a professional management service, a direct report to Town staff, the use of an employment firm to hire people, or additional options suggested by residents. O'Malley noted that the Committee would solicit citizen input, distill the information and report out to Council on management options in approximately six weeks. The Committee would not be responsible for making recommendations. The final decision would be made by Council.

City Manager Cahill advised Council that the consultant would be available to meet next week. He expected the cost for services to prepare a preliminary report to be approximately \$3,000. The interim management of the Barn would be hired as an "at will" contract employee reporting to the City Manager. Other employees would be hired with an hourly rate compensation that would accomplish benefits. Council supported the recommendation

Councilmember O'Malley recommended Rebecca Hickman, Susan Lam, Val Metcalfe, Amy Weissman and Brian Hollins be appointed to the Ad Hoc Committee

City Attorney Steve Mattas advised that he would like an opportunity to review the potential conflicts of interest issues pertaining to Mr. Hollins noting that he resided within 500 feet of the Barn.

Councilmember O'Malley stated that the meetings would be open to the public and Hollins was welcome and he would receive notice of the committee meetings.

#### OPENED PUBLIC COMMENT

Brian Hollins, resident, immediate neighbor of Westwind Barn, commented that he would be greatly impacted by any changes at the Barn. He believed it was important to include the neighbors in the decision process and afford them an opportunity to speak on any move to increase the availability of the site to the public.

John Harpootlian, resident, questioned if having a horse at the Barn wasn't also a conflict. He supported Hollins' membership on the Ad Hoc Committee.

Linda Swan, resident, Friends of Westwind President offered that the Friends needed adequate notice of the date of the operations change over. She requested that there be flexibility with the July 1<sup>st</sup> and August 1<sup>st</sup> start date.

#### CLOSED PUBLIC COMMENT

City Manager advised Council that given the very tight timeline and work that needed to be addressed to ensure a smooth transition at the Barn, it was not feasible for the Town staff to also be responsible for any fundraising function at this time.

**MOTION SECONDED AND CARRIED:** Moved by Mordo, seconded by O'Malley and passed unanimously to create an Ad Hoc Committee to receive citizen input, distill information including that provided from professional consultants and provide the City Council on their findings regarding options for management alternatives for Westwind Community Barn with the direction that the Committee disband in three months.

**MOTION SECONDED AND CARRIED:** Moved by Mordo, seconded by O'Malley and passed unanimously to set the membership of the committee at five members including Councilmember O'Malley. Susan Lam, Rebecca Hickman, Amy Weissman and Val Metcalfe were appointed to the Ad Hoc Committee. Val Metcalfe's and Amy Weissman's appointment confirmation were subject to review of potential conflicts of interest by the City Attorney.

**MOTION SECONDED AND CARRIED:** Moved by Mordo, seconded by Jones and passed by a 2-1 voice vote (O'Malley-No) for the Town to assume management of the Barn and terminate the Operating Agreement between the Friends of Westwind and the

Town on July 1<sup>st</sup> or August 1<sup>st</sup> dependent on the staff's determination of the earliest practical date for the transition .

### NEW BUSINESS

19. Operating Agreement between the Town of Los Altos Hills and Friends of Westwind, Request by Friends to Amend Article 4B, Requirement of Town Residency

No City Council action required.

20. Event of Default under the Operating Agreement between the Town of Los Altos Hills and Friends of Westwind and Consideration of Termination of Operating Agreement

No City Council action required.

21. Consideration of Amendment to Employment Agreement with Carl Cahill

City Attorney Steve Mattas introduced the item. Council had before them a resolution and amendment No. 2 to the employment agreement between the Town and Carl Cahill. The resolution amended the contract to extend the agreement to June 30, 2009 and would amend the annual compensation to \$168,100 effective July 1, 2008.

**MOTION SECONDED AND CARRIED:** Moved by Mordo, seconded by O'Malley and passed unanimously to approve Resolution No. 40-08 "Approving Amendment No. 2 to the City Manager Employment Agreement between the Town of Los Altos Hills and Carl Cahill"

### REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

No report

### STAFF REPORTS

City Manager – No report  
City Attorney – No report  
City Clerk – No report

### COUNCIL INITIATED ITEMS

22. Consideration of Increase of Membership- Standing Parks and Recreation Committee – Councilmember O'Malley

Councilmember O'Malley, liaison to the Parks and Recreation Committee, introduced the item. The Committee was seeking a modification to their membership with a proposed increase from seven members to nine members. This would afford more support for their additional programs and numerous committee charges.

MOTION SECONDED AND CARRIED: Moved by O'Malley, seconded by Mordo and passed unanimously to approve the increase in the membership to the Standing Parks and Recreation Committee. Resolution No. 30-08

23. Consideration of Council Letter to VTA Regarding Proposed Board Representation Re-alignment – Councilmember Kerr

Councilmember Kerr introduced the item to Council. Council had before them a draft letter that would be sent out under the Mayor's signature to the VTA Board of Directors and Board Chair Supervisor Liz Kniss. The letter summarized the Town's concerns with the potential changes to the Board Members' selection process as it related to the Santa Clara County cities other than San Jose. The letter requested the Town's continued participation in the North County Cities grouping and if there were a change to the current rotation system, that any new process continue to allow the opportunity for elected voting representation from the smaller cities.

MOTION SECONDED AND CARRIED: Moved by Kerr, seconded by O'Malley and passed unanimously to approve the letter as presented and to authorize the mailing of the letter.

ADJOURNMENT

There being no further business, the June 11, 2008 Special City Council meeting was adjourned by consensus of the City Council at 10:45 p.m.

Respectfully submitted,

Karen Jost  
City Clerk

The minutes of the June 11, 2008 Special City Council meeting were approved as presented at the July 24, 2008 Regular City Council meeting.